

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

At a meeting of the Licensing Committee (2003 Act) held on
Thursday, 10 August 2006

PRESENT:

Councillors:	RE Barrett	Mrs PM Bear
	R Hall	Mrs SA Hatton
	Mrs H Kember	RB Martlew
	RM Matthews	DC McCraith
	A Riley	Mrs HM Smith
	Mrs DSK Spink	

Also in attendance was Councillor RMA Manning, Environmental Health Portfolio Holder.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs SM Ellington, Mrs A Elsby and Mrs CAED Murfitt

2. ELECTION OF CHAIRMAN

On the proposal of Councillor Mrs DSK Spink, seconded by Councillor Mrs SA Hatton and there being no other nominations, it was unanimously

AGREED that Councillor RE Barrett be elected Chairman of the Committee for the coming year.

3. ELECTION OF VICE-CHAIRMAN

On the proposal of Councillor Mrs DSK Spink, seconded by Mrs H Kember and there being no other nominations, it was

AGREED that Councillor Mrs SA Hatton be elected Vice-Chairman of the Committee for the coming year.

4. DECLARATIONS OF INTEREST

None.

5. MINUTES OF LAST MEETING

The minutes of the last meeting held on 3 March 2005 were agreed as a correct record.

In response to a query regarding training for sub-committee hearings, the Assistant Solicitor informed Members that if they had received Licensing Act 2003 training, together with Gambling Act 2005 training (to be held on 17 November 2006) that would be sufficient to sit on the hearing panels. Those Members with little or no experience were encouraged to attend future hearings, subject to informing the relevant Democratic Services Officer prior to the hearing.

Councillor Mrs DSK Spink, who had recently attended a training session in respect of the

Licensing Act 2003, informed the meeting that Members could be asked to represent their ward at hearings, but only with a letter of authorisation from the residents and not of their own volition.

6. ESTABLISHMENT OF SUB-COMMITTEE MEMBERSHIP

The Democratic Services Officer informed Members that the names of Councillors Orme and Hockney that appeared in the appendix to the report should be replaced by Councillors Ellington and Smith in numbers 6, 27, 48 and 69 in the combination of sub-committees appended to the report.

The Licensing Committee (2003 Act)

- (a) **APPROVED** the combinations of Chairmen and Members for Sub-Committee membership for the purposes of carrying out hearings in respect of the Licensing Act 2003 and the Gambling Act 2005, and
- (b) **AGREED** that once Councillor DC McCraith had been trained, he was authorised to attend Licensing Sub-Committee hearings as and when required.

7. APPENDIX TO MINUTES

The Meeting ended at 11.45 a.m.

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**LICENSING (2003 ACT) AND GAMBLING ACT 2005
SUB-COMMITTEE MEMBERSHIP**

The six appointed Chairmen are: Councillors Mrs A Elsby, R Hall, Mrs SA Hatton, Mrs HF Kember, Mrs CAED Murfitt and A Riley. The available non-Chairmen Members to make up the Sub-Committees of three are: Councillors Mrs PM Bear, EW Bullman, Mrs SM Ellington**, RB Martlew, RM Matthews**, DC McCraith*, Mrs HM Smith and Mrs DSK Spink.

Each Chairman has the following combinations of possible sub-committees (with reference number allocated) making a total of 126.

Elsby, Ellington** and Bullman	1	Riley, Ellington** and Bullman	43
Elsby, Ellington** and Spink	2	Riley, Ellington** and Spink	44
Elsby, Ellington** and Martlew	3	Riley, Ellington** and Martlew	45
Elsby, Ellington** and Bear	4	Riley, Ellington** and Bear	46
Elsby, Ellington** and Matthews**	5	Riley, Ellington** and Matthews**	47
Elsby, Ellington and Smith	6	Riley, Ellington and Smith	48
Elsby, Bullman and Spink	7	Riley, Bullman and Spink	49
Elsby, Bullman and Martlew	8	Riley, Bullman and Martlew	50
Elsby, Bullman and Bear	9	Riley, Bullman and Bear	51
Elsby, Bullman and Matthews**	10	Riley, Bullman and Matthews**	52
Elsby, Bullman and Smith	11	Riley, Bullman and Smith	53
Elsby, Spink and Martlew	12	Riley, Spink and Martlew	54
Elsby, Spink and Bear	13	Riley, Spink and Bear	55
Elsby, Spink and Matthews**	14	Riley, Spink and Matthews**	56
Elsby, Spink and Smith	15	Riley, Spink and Smith	57
Elsby, Martlew and Bear	16	Riley, Martlew and Bear	58
Elsby, Martlew and Matthews**	17	Riley, Martlew and Matthews**	59
Elsby, Martlew and Smith	18	Riley, Martlew and Smith	60
Elsby, Bear and Matthews**	19	Riley, Bear and Matthews**	61
Elsby, Bear and Smith	20	Riley, Bear and Smith	62
Elsby, Matthews** and Smith	21	Riley, Matthews** and Smith	63
Murfitt, Ellington** and Bullman	22	Hall, Ellington** and Bullman	64
Murfitt, Ellington** and Spink	23	Hall, Ellington** and Spink	65
Murfitt, Ellington** and Martlew	24	Hall, Ellington** and Martlew	66
Murfitt, Ellington** and Bear	25	Hall, Ellington** and Bear	67
Murfitt, Ellington** and Matthews**	26	Hall, Ellington** and Matthews**	68
Murfitt, Ellington and Smith	27	Hall, Ellington and Smith	69
Murfitt, Bullman and Spink	28	Hall, Bullman and Spink	70
Murfitt, Bullman and Martlew	29	Hall, Bullman and Martlew	71
Murfitt, Bullman and Bear	30	Hall, Bullman and Bear	72
Murfitt, Bullman and Matthews**	31	Hall, Bullman and Matthews**	73
Murfitt, Bullman and Smith	32	Hall, Bullman and Smith	74
Murfitt, Spink and Martlew	33	Hall, Spink and Martlew	75
Murfitt, Spink and Bear	34	Hall, Spink and Bear	76
Murfitt, Spink and Matthews**	35	Hall, Spink and Matthews**	77
Murfitt, Spink and Smith	36	Hall, Spink and Smith	78
Murfitt, Martlew and Bear	37	Hall, Martlew and Bear	79
Murfitt, Martlew and Matthews**	38	Hall, Martlew and Matthews**	80
Murfitt, Martlew and Smith	39	Hall, Martlew and Smith	81
Murfitt, Bear and Matthews**	40	Hall, Bear and Matthews**	82
Murfitt, Bear and Smith	41	Hall, Bear and Smith	83
Murfitt, Matthews** and Smith	42	Hall, Matthews** and Smith	84

* Councillor McCraith has kindly agreed, for logistical purposes, not to be included in the combinations of the sub-committees, however once training has been completed for the Gambling Act 2005 he will then form part of the sub-committee hearing procedure.

Hatton, Ellington** and Bullman	85
Hatton, Ellington** and Spink	86
Hatton, Ellington** and Martlew	87
Hatton, Ellington** and Bear	88
Hatton, Ellington** and Matthews**	89
Hatton, Ellington** and Smith	90
Hatton, Bullman and Spink	91
Hatton, Bullman and Martlew	92
Hatton, Bullman and Bear	93
Hatton, Bullman and Matthews**	94
Hatton, Bullman and Smith	95
Hatton, Spink and Martlew	96
Hatton, Spink and Bear	97
Hatton, Spink and Matthews**	98
Hatton, Spink and Smith	99
Hatton, Martlew and Bear	100
Hatton, Martlew and Matthews**	101
Hatton, Martlew and Smith	102
Hatton, Bear and Matthews**	103
Hatton, Bear and Smith	104
Hatton, Matthews** and Smith	105

A similar operation is adopted for the substitute Chairmen comprising Councillors EW Bullman, RB Martlew, RM Matthews** and Mrs DSK Spink, with available Members to make up the Sub Committees being Councillors Mrs PM Bear, Mrs SM Ellington** and Mrs HM Smith. Each of the substitute Chairmen would have the following combinations (with reference numbers allocated) – see table below left.

Bullman, Bear and Ellington**	127
Bullman, Bear and Smith	128
Bullman, Ellington** and Smith	129
Martlew, Bear and Ellington**	130
Martlew, Bear and Smith	131
Martlew, Ellington** and Smith	132
Matthews**, Bear and Ellington	133
Matthews**, Bear and Smith	134
Matthews**, Ellington** and Smith	135
Spink, Bear and Ellington**	136
Spink, Bear and Smith	137
Spink, Ellington** and Smith	138

Kember, Ellington** and Bullman	106
Kember, Ellington** and Spink	107
Kember, Ellington** and Martlew	108
Kember, Ellington** and Bear	109
Kember, Ellington** and Matthews**	110
Kember, Ellington** and Smith	111
Kember, Bullman and Spink	112
Kember, Bullman and Martlew	113
Kember, Bullman and Bear	114
Kember, Bullman and Matthews**	115
Kember, Bullman and Smith	116
Kember, Spink and Martlew	117
Kember, Spink and Bear	118
Kember, Spink and Matthews**	119
Kember, Spink and Smith	120
Kember, Martlew and Bear	121
Kember, Martlew and Matthews**	122
Kember, Martlew and Smith	123
Kember, Bear and Matthews**	124
Kember, Bear and Smith	125
Kember, Matthews** and Smith	126

In addition to the combinations numbered to 138, there are additional combinations made up with the six Chairmen in circumstances where particular experience and expertise might be required at hearings. These combinations (with reference numbers allocated) are produced in the table below right.

Elsby , Hall and Hatton	139
Elsby, Hall and Kember	140
Elsby, Kember and Murfitt	141
Elsby, Murfitt and Riley	142
Hall, Hatton and Kember	143
Hall, Kember and Murfitt	144
Hall, Murfitt and Riley	145
Hall, Riley and Elsby	146
Hatton, Kember and Murfitt	147
Hatton, Murfitt and Riley	148
Hatton, Riley and Elsby	149
Kember, Murfitt and Riley	150
Kember, Riley and Elsby	151
Kember, Elsby and Hall	152
Murfitt, Hall and Hatton	153
Murfitt, Elsby and Hall	154
Murfitt, Hall and Hatton	155
Riley, Elsby and Hatton	156
Riley, Hall and Kember	157
Riley, Hall and Hatton	158

** Denotes not yet trained in the Licensing hearing procedure